



## ReturnSafe™ App | Installation & Usage

Fully vaccinated Visitors (non-D.C. Bar Staff) are welcome to enter the D.C. Bar's office after the following criteria are met: **a)** received initial vaccination shot(s) (J&J, Pfizer, Moderna) plus a booster shot. **b)** successfully upload their CDC COVID-19 Vaccination Record Card to the Bar's vaccine tracking app, ReturnSafe, and **c)** successfully complete the ReturnSafe health screening questionnaire in advance of each visit. Please note the CDC COVID Vaccination Record Card needs to be uploaded once, only when users access ReturnSafe for the first time.

**Unvaccinated visitors are not permitted to enter the D.C. Bar's building at this time.**

While on-site, fully vaccinated individuals are required to wear face masks and are encouraged to practice social distancing.

**\*To qualify as "fully vaccinated", visitors must meet the following criteria:**

1. Visitors must have received two (2) doses of the Pfizer-BioNTech or Moderna vaccine, OR a single dose of the Johnson & Johnson/Janssen vaccine; AND
2. Visitors must have received a booster shot in accordance with the current CDC guidelines.

Proof of full vaccination must be clearly indicated on the individual's CDC COVID-19 Vaccination Record Card.

**Please follow these simple steps to install and use the ReturnSafe app:**

**Step 1:** Install the app on your phone or desktop/laptop computer:

**Android users:**

Install the app from the [Google Play Store](#).

Proceed to step 2 below.

**iPhone users:**

Install the app from the [Apple App Store](#).

Proceed to step 2 below.

**Web (Mobile or Desktop/Laptop):**

<https://desktop.returnsafe.com>

**Step 2:** Open the app, click Find My ReturnSafe Space and enter the following code: **dcbarvisitors**

**Step 3:** Select "Visitors"

**Step 4:** Login using your **name, email, mobile phone number**

**Step 5:** Upload your CDC COVID Vaccination Record Card showing your initial vaccination shot(s) (J&J, Pfizer, Moderna) **plus** a booster shot.

**Step 6:** Complete the health screening questionnaire. Please complete the questionnaire before you depart for the D.C. Bar's office (it should take 1-2 minutes max. to complete). You will receive guidance on whether you will be permitted access to the building. Note: your survey responses are confidential and accessible only to designated administrators.

**Step 7:** Show your ReturnSafe health screening questionnaire clearance notification to D.C. Bar Security at the Reception Desk on the first floor.

If you have any questions about the screening survey, the resulting recommendations, or our privacy policies please contact [covidguidelines@dcbar.org](mailto:covidguidelines@dcbar.org).

If you have any technical issues while installing or using ReturnSafe, please visit <https://support.returnsafe.com> or email [support@returnsafe.com](mailto:support@returnsafe.com) for assistance.

**IMPORTANT: All Visitors are required to install the ReturnSafe app and load proof of vaccination no later than 72 hours in advance of requested entry to the Bar's office.**